## Operate Company Accounting Package (100k-250k Annual Turnover)

**Target Profile:** Designed for growing Sdn Bhd, LLP, and Enterprise businesses generating between RM 100,000 and RM 250,000 annually. Streamline routine operations with unlimited sales invoicing and bill automation, auto and bulk bank reconciliation, WhatsApp & Mobile AI receipt upload, Standard Finance SOPs, and seamless LHDN MyInvois integration.

### 1. Accounting & Software Fee Schedule

| Fee Component | Pricing (MYR) | Billing Cycle | Deliverables & Scope |
|---|---|---|---|
| Monthly Retainer | RM 588 / month | Half Yearly Recurring | Full ledger maintenance, 31 to 80 monthly transactions, auto & bulk bank matching, live P&L and Balance Sheet reports. |
| One-Time Setup | RM 500 (Upfront) | One-off Onboarding | Standard Plan provisioning, custom COA aligned with LHDN rules, WhatsApp receipt upload setup, and 1-hour staff training. |
| LHDN MyInvois Link | INCLUDED | Active Feature | Compliant API bridge configuration directly integrated with LHDN for real-time sales e-invoicing validation. |
| Transaction Overage | RM 1.50 / txn | As Incurred | Applicable only if business volume exceeds 80 transactions within a calendar month (billed in arrears with monthly report). |

### 2. Technical Specifications & Operational Capabilities

| | |
|---|---|
| **Monthly Transaction Cap** | 31 – 80 transactions per month (sales invoices, supplier bills, bank expense disbursements). |
| **Cloud Software Access** | Standard Plan powered by Xero (24/7 unlimited simultaneous user access via mobile and desktop). |
| **Customer Invoicing Limit** | Unlimited customer sales e-invoices with embedded online payment collection links. |
| **Supplier Bill Automation** | Unlimited automated supplier bills with digital source attachment linking for paperless tracking. |
| **Bank Reconciliation** | Auto & bulk match feeds for commercial current accounts (CIMB, RHB, Maybank, HLB, etc.). |
| **Document Capture & SOPs** | WhatsApp & Advance Mobile App instant receipt upload (5 Credits / 500 MB) + Standard Finance SOPs. |
| **Financial Visibility & Security** | 60-day cash forecast horizon, real-time Profit & Loss statement, encrypted daily backups, and Year-End Report. |

### 3. Optional Add-On Services & Value Extensions

| Optional Add-On Module | Rate / Pricing (MYR) | Description & Scope |
|---|---|---|
| Multi-Currency Auto Module | +RM 150 / month | Automated multi-currency revaluation, live FX feeds, foreign invoice/bill tracking (SGD, USD, EUR, RMB). |
| Custom Finance SOP Consultancy | RM 1,000 (One-time) | Custom financial workflow, internal purchasing controls, and approval matrix documentation. |
| Line Item Data Extraction | RM 2.00 / invoice | SKU / line-by-line optical character recognition (OCR) extraction from multi-page supplier bills. |
| Custom Template Design | RM 250 / format | Customized corporate design layout for Invoices, Quotations, and Credit Notes aligned to brand guidelines. |
| Year-End Financial Package | From RM 1,800 / year | Statutory tax schedule preparation, tax adjustment computation, and auditor liaison package. |

**4. Rapid 3-Step Onboarding Roadmap**

**Step 1: Ledger Setup & Provisioning —** We configure your Standard Plan cloud ledger, customized chart of accounts aligned with LHDN rules, and LHDN MyInvois portal integration.

**Step 2: Bank Feed & WhatsApp Sync —** We connect your commercial corporate current account (auto & bulk match) and configure the direct WhatsApp receipt upload channel.

**Step 3: 1-Hour User & Team Training —** A comprehensive 1-hour virtual training session covering unlimited invoicing, bill workflows, and mobile expense capture.

**Ready to Activate Your Operate Accounting Package? Speak With Our Advisory Team**

• WhatsApp Hotline: +6019-888 9910 | Managing Director (Mr. Jee): +6016-465 7355

• Official Email: account@zepheus.com.my | Offices in Penang (Prima Tanjung) & Sarawak (Miri)

100% Itemized Pricing • Zero Hidden Charges • Seamless Tier Upgrades as Revenue Grows

ZEPHEUS
GROUP OF COMPANIES